

HBA Process Flowchart

INTRO MEETING AT OUR OFFICES

CLIENT CONTACT BOOK MEETING AT HBA



STEP ONE
45 MINS

DESIGN BRIEF MAY BE AT SAME MEETING

Meeting at HBA to discuss your project. We will explain our process in full detail. Budget planning ensures no blow outs. Receive an HBA info pack to take home. Explanation of our design brief system. View relevant projects on the big screen. Late 5pm & Sat AM meetings available.

CONCEPT DESIGN BRIEF MEETING



STEP TWO
30 MINS

MEET AT HBA TO REVIEW YOUR DESIGN

Our design team will take a detailed brief. We discuss solar passive principles. Budget and wish-list taken into account. Relevant site documents are reviewed. A file of style reference material is begun. Shire R code restrictions are discussed. FREE No Obligation Concept Design

REVIEW FREE CONCEPT DESIGN



STEP THREE
CONCEPT IN DAYS

HBA COMPLETE PACKAGE FOR JUST \$1000

Meeting at HBA to review your concept. We will discuss design in complete detail. Potential changes sketched & discussed. Budget review ensuring all on track. Take plans away to study at your leisure. Provide us with your required V2 changes. HBA allow 2 versions before proceeding.

COMPLETE HBA DESIGN PROCESS



STEP FOUR
TO CLIENT TIMELINE

WORK WITH OUR DESIGN TEAM UNTIL 100% HAPPY

HBA Town Planner reviews your project. Full set of planning drawings is prepared. Changes returned rapidly often same day. Minor changes can be emailed to client. Survey required if not provided by client. Work One on One with our design team. HBA allow up to 3 months design time.

APPROVED FOR TENDER PLANS



STEP FIVE
WITHIN 1 WEEK



Plans almost perfect & ready to tender. Finalise last 3D elevation colour scheme. Final compliancy review by town planner. Begin process of finalising specification. We prepare a final set of plans for tender. Specification documents are underway. Design part of process is now complete.

SIGNING OF PPA WITH BUILDER



STEP TEN
WITHIN 1 WEEK

SIGNING PPA DOCS PAYMENT OF DEPOSIT

Great Design - Great Price - Great Builder. Builder prepares docs for you to review. HBA Team will check to ensure accuracy. Sign the Preparation of plans agreement. Pay builder initial deposit typically 3-4%. Part of HBA fee paid from PPA deposit. Congratulations you are now Building.

SELECTING THE PERFECT BUILDER



STEP NINE
WITHIN 1 WEEK

VISIT SITES SPEAK TO CURRENT CLIENTS

Meet with shortlisted builders at HBA. Interview all the contenders for the job. Go through fine details of your home. Requote any outstanding or new items. Visit current sites of favourite builders. Speak directly to current & past clients. Make a fully informed choice of builder

QUOTATION REVIEW MEETING



STEP EIGHT
WITHIN 1 WEEK

MEET WITH US AT HBA TO ANALYSE QUOTES

Your quotes have now been returned. HBA analyse & review prior to presenting. Meet at our offices to go through quotes. We will explain results & unfamiliar terms. Take quotes home to study yourselves. Address any discrepancies with builders. Select your preferred builder shortlist.

PLANS & SPECS OUT TO TENDER



STEP SEVEN
QUOTES IN 2 WEEKS

QUALITY BUILDERS QUOTE ON SAME PLAN & SPECS

Plans and specification all now agreed. HBA tender package sent out to quote. All quotes on exactly same plan & specs. Quotes are all submitted in just 2 weeks. Six quality builders will provide quotes. HBA unique system allows easy analysis. GUARANTEED UNBEATABLE RESULTS.

SPECIFICATION SELECTIONS



STEP SIX
MAX 1 WEEK

MEET HBA SUPPLIERS TO MAKE SELECTIONS

Final design version is now completed. HBA pre-start process to be completed. Finalise specification with HBA suppliers. The HBA staff will guide you throughout. Individual specification docs completed. Pre-tender meeting ensuring accuracy. Builders now quote apples v apples.

WORKING DRAWINGS & DA

PLANS INTO SHIRE WORKING DRAWINGS BEGIN



STEP ELEVEN
ON SIGNING OF PPA

SIGNING BUILDING CONTRACT & FINANCE APPROVAL

HBA Town Planner prepares applications. Shire & developer submissions made. HBA begin a full set of working drawings. Changes to be agreed with builder prior. Plans sent to engineer if applicable. Builder pre-start process is completed. You are now ready for contract signing

SIGN CONTRACT BANK APPROVAL



STEP TWELVE
SUBJECT TO APPROVALS

FINALISE PAPERWORK JOB STARTS ON SITE

Planning approval underway or granted. Building Contract prepared & signed. Bank to value and finalise finance docs. Final plans all approved by HBA & client. Home self certified and ready for licence. BL issued within 10 working days. Congratulations we can now go to site.

PROJECT STARTS OUT ON SITE



STEP THIRTEEN
2 WEEKS FROM BL

HBA BUILDING INSPECTOR AT EVERY PHASE

Complete approvals process finalised. Unconditional finance docs are signed. Job is scheduled and first orders placed. Siteworks and retaining begin on site. Plumbers and steel for slab completed. Footings and foundation slab poured. Now for the exciting part of the process

HBA DURING CONSTRUCTION



STEP FOURTEEN
SS/ 6MTHS - DS/ 12MTHS

TIME TO MOVE INTO YOUR NEW HBA HOME

HBA are with you every step of the way. HBA Inspector to visit site at every phase. HBA Inspector is a WA Registered Builder. HBA Homes are all built to plan & to code. You may nominate trades or suppliers. Any issue no matter how small just call. Build with HBA for total peace of mind.

HANDOVER CONGRATULATIONS



STEP FIFTEEN
CALL ON US ANYTIME



Congratulations on your new home. HBA pop over with a house warming gift. Your package includes a pro photo shoot. Any problems we are there to help you. 6 mth maintenance, we are still onboard. Your feedback is vital so we can improve. Please recommend HBA to your friends.